

# RENTAL RATE CARD



RENTAL RATES – FRED KAVLI THEATRE (1,800 SEATS)		Monday - Thursday	Friday - Sunday
Daily Rental Rate		2,500	3,250
Additional Performance – Same Day		1,250	1,625
Non-Performance Day Load-In/Tech/Rehearsal		1,250	3,250
Educational School Performance (no public sales)		1,250	N/A
Additional Educational School Performance – Same Day		625	N/A
Weekly Rental Rate (7 consecutive days)		11,850	
Kavli Theatre Rehearsal Room		250	N/A
RENTAL RATES – JANET & RAY SCHERR FORUM THEATRE (394 SEATS)		Monday - Thursday	Friday - Sunday
Daily Rental Rate		500	700
Additional Performance – Same Day		250	350
Non-Performance Day Load-In/Tech/Rehearsal		250	700
Educational School Performance (no public sales)		250	N/A
Additional Educational School Performance – Same Day		125	N/A
Weekly Rental Rate (7 consecutive days)		2,500	
COMMUNITY RENTAL RATES – SCHERR FORUM THEATRE (394 SEATS)		Monday - Thursday	Friday - Sunday
*Community rental rate is available for Thousand Oaks-based nonprofit organizations.			
Daily Rental Rate		400	560
Additional Performance – Same Day		200	280
Non-Performance Day Load-In/Tech/Rehearsal		200	560
Educational School Performance (no public sales)		200	N/A
Additional Educational School Performance – Same Day		100	N/A
RENTAL RATES – FOUNDERS ROOM, LOBBIES, PLAZAS AND PARK		Monday - Thursday	
Founders Room (located off of the Kavli Theatre lobby) *		250	
Fred Kavli Theatre Lobby*		500	
Janet & Ray Scherr Forum Lobby*		250	
Scherr Forum Outdoor Plaza (upper Plaza cannot be rented for events)		500	
Licata Lounge and Mezzanine Patio		250	
Carpenter Park		300	
*Rental is subject to cancellation on 48 hours’ notice if the Fred Kavli Theatre or Scherr Forum Theatre is booked for an event.			
RENTAL RATES – FILM, TELEVISION AND COMMERCIAL SHOOTS (DAILY)		Monday - Thursday	Friday - Sunday
Film, Television and Video Shoots	– Fred Kavli Theatre	3,500	3,500
	– Scherr Forum Theatre	1,500	1,500
	– Theatre Lobbies, Plaza Grounds	3,500	3,500
Still Photography Shoots	– Fred Kavli Theatre	1,500	N/A
	– Scherr Forum Theatre	600	N/A
	– Theatre Lobbies, Plaza Grounds	600	N/A
MISCELLANEOUS FEES		Rate	Per –
Security	– Fred Kavli Theatre	600	Per Performance
	– Scherr Forum Theatre	300	Per Performance
Merchandise Sales	– Recorded Goods***	90%/10%	
	– Soft Goods***	85%/15%	
	– Venue Sellers	200	Per Seller
Parking Fees	– Patron Parking	16	Per Vehicle
	– Fred Kavli Theatre Parking Garage Buyout	3,700	Per Performance
	– Scherr Forum Theatre Parking Garage Buyout	450	Per Performance
***Artist is responsible for payment of California sales tax.			

REIMBURSABLE LABOR RATES		Rate	Per –
Technical Services	– Stage Supervisor	75	Per Hour
	– Head Carpenter	71	Per Person, Per Hour
	– Stage Hands	38	Per Person, Per Hour
	– Follow Spot Operator	38	Per Person, Per Hour
Front-of-House	– Supervisor (Fred Kavli Theatre)	350	Per Performance
	– Supervisor (Scherr Forum Theatre)	150	Per Performance
	– Staff Usher Captains (Fred Kavli Theatre only)	20	Per Person, Per Hour
	– Events in Founders Room, Lobbies and Outdoor Plazas	120	Initial 4 Hours
		20	Per Hour Over 4 Hours
Utility Fee	– Fred Kavli Theatre/Scherr Forum	100/50	Per Performance
Maintenance	– Fred Kavli Theatre	Contracted Rate	Per Performance
	– Fred Kavli Theatre	Contracted Rate	Per Rehearsal
	– Scherr Forum Theatre	200	Per Performance/Rehearsal
	– Founders Room, Lobbies, and Outdoor Plazas	120	Per Use
	– Custodian/Porter Service	30	Per Person, Per Hour
RENTAL FEES		Kavli Theatre	Scherr Forum
Orchestra Shell	– Per Performance	700	N/A
Piano Rental	– Per Performance Rental and Tuning	250	250
	– Additional Tuning	250	250
Wireless Microphones (per performance)	– Hand-Held or Lavalier	70	70
	– E-6 Earset	90	90
Video Projector	– Daily Rental (8.5/14K)	800	400
	– Weekly Rental (8.5/14K)	2,400	600
Intelligent Lighting Package (SolaSpot/SolaWash fixtures)	– Each Fixture, Per Day	150	150
	– Daily Rental (10 fixtures/20 fixtures)	1,250/2,500	1,250/2,500
	– Weekly Rental (10 fixtures/20 fixtures)	2,500/5,000	2,500/5,000
BOX OFFICE FEES		Kavli Theatre	Scherr Forum
Service Fee (per performance)		750	150
Box Office Agent Services (Beyond normal Box Office hours)		25 per hour	25 per hour
Ticket Printing Fee (per performance – when required for crowd control)		300	85
VIP Event or Meet & Great Creation		250	100
Facility Fee (non-ticketed events – per performance)		450	100
Facility Fee (per ticket, including consignment tickets, valued at \$0.01 to \$15)		2	2
Facility Fee (per ticket, including consignment tickets, valued at \$15.01 or higher)		5	5
Facility Fee – Subscription Tickets (per ticket, including consignment tickets and print fee)		4	4
Consignment Tickets (per ticket)		2.50	2.50
Subscription Orders (per subscription order)		8	8
Group Sales Fee (% of gross receipts)		10%	10%
Credit Card Fees – American Express (variable fee)		3.25%	3.25%
Credit Card Fees – Mastercard, Visa (variable fee)		3.00%	3.00%

**CONSIGNMENT TICKETS** – Consignment tickets may be sold or distributed by the rental client but may not be sold or distributed through any third-party computerized ticketing company or e-commerce system.

**FACILITY FEE** – Up to 144 complimentary tickets per performance in the Kavli Theatre and up to 32 complimentary tickets per performance in the Scherr Forum Theatre will be exempt from the facility fee. Facility fees for tickets sold on consignment will be included as a charge on the performance settlement.

**TICKET PRINTING** – All tickets must be printed and issued by the Bank of America Performing Arts Center Thousand Oaks box office. In order to ensure attendance does not exceed capacity, CAD staff may require printed tickets to be distributed for events that are open for general entry at no cost.

### For More Information Please Contact:

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