

RENTAL RATE CARD



RENTAL RATES – FRED KAVLI THEATRE (1,800 SEATS)	Monday - Thursday	Friday - Sunday
Daily Rental Rate	2,500	3,250
Additional Performance – Same Day	1,250	1,625
Non-Performance Day Load-In/Tech/Rehearsal	1,250	3,250
Educational School Performance (no public sales)	1,250	N/A
Additional Educational School Performance – Same Day	625	N/A
Weekly Rental Rate (7 consecutive days)	11,850	
Kavli Theatre Rehearsal Room	250	N/A

RENTAL RATES – JANET & RAY SCHERR FORUM THEATRE (394 SEATS)	Monday - Thursday	Friday - Sunday
Daily Rental Rate	500	700
Additional Performance – Same Day	250	350
Non-Performance Day Load-In/Tech/Rehearsal	250	700
Educational School Performance (no public sales)	250	N/A
Additional Educational School Performance – Same Day	125	N/A
Weekly Rental Rate (7 consecutive days)	2,500	

COMMUNITY RENTAL RATES** – SCHERR FORUM THEATRE (394 SEATS)	Monday - Thursday	Friday - Sunday
Daily Rental Rate	400	560
Additional Performance – Same Day	200	280
Non-Performance Day Load-In/Tech/Rehearsal	200	560
Educational School Performance (no public sales)	200	N/A
Additional Educational School Performance – Same Day	100	N/A

*Community rental rate is available for Thousand Oaks-based nonprofit organizations.

RENTAL RATES – FOUNDERS ROOM, LOBBIES, PLAZAS AND PARK	Monday - Thursday
Founders Room (located off of the Kavli Theatre lobby) *	250
Fred Kavli Theatre Lobby*	500
Janet & Ray Scherr Forum Lobby*	250
Scherr Forum Outdoor Plaza (upper Plaza cannot be rented for events)	500
Licata Lounge and Mezzanine Patio	250
Carpenter Park	300

*Rental is subject to cancellation on 48 hours' notice if the Fred Kavli Theatre or Scherr Forum Theatre is booked for an event.

RENTAL RATES – FILM, TELEVISION AND COMMERCIAL SHOOTS (DAILY)	Monday - Thursday	Friday - Sunday	
Film, Television and Video Shoots	– Fred Kavli Theatre	3,500	3,500
	– Scherr Forum Theatre	1,500	1,500
	– Theatre Lobbies, Plaza Grounds	3,500	3,500
Still Photography Shoots	– Fred Kavli Theatre	1,500	N/A
	– Scherr Forum Theatre	600	N/A
	– Theatre Lobbies, Plaza Grounds	600	N/A

MISCELLANEOUS FEES	Rate	Per –	
Liability Insurance	– Fred Kavli Theatre	Call for Quote	
	– Scherr Forum Theatre	Call for Quote	
Merchandise Sales	– Recorded Goods***	90%/10%	
	– Soft Goods***	85%/15%	
	– Venue Sellers	100	Per Seller
Parking Fees	– Patron Parking	8	Per Vehicle
	– Fred Kavli Theatre Parking Garage Buyout	3,700	Per Performance
	– Scherr Forum Theatre Parking Garage Buyout	450	Per Performance

***Artist is responsible for payment of California sales tax.

REIMBURSABLE LABOR RATES		Rate	Per –
Technical Services	– Stage Supervisor	71	Per Hour
	– Head Carpenter	67	Per Person, Per Hour
	– Stage Hands	33	Per Person, Per Hour
	– Follow Spot Operator	33	Per Person, Per Hour
Front-of-House	– Supervisor (Fred Kavli Theatre)	350	Per Performance
	– Supervisor (Scherr Forum Theatre)	120	Per Performance
	– Staff Usher Captains (Fred Kavli Theatre only)	15	Per Person, Per Hour
	– Events in Founders Room, Lobbies and Outdoor Plazas	120 25	Initial 4 Hours Per Hour Over 4 Hours
Maintenance	– Fred Kavli Theatre	800	Per Performance
	– Fred Kavli Theatre	360	Per Rehearsal
	– Scherr Forum Theatre	200	Per Performance/Rehearsal
	– Founders Room, Lobbies, and Outdoor Plazas	120	Per Use
	– Custodian/Porter Service	25	Per Person, Per Hour
	– Covid Compliance Officer	71	Per Hour
Utility Fee	– Per Performance	100	50
Orchestra Shell	– Per Performance	700	N/A
Piano Rental	– Per Performance Rental and Tuning	175	175
	– Additional Tuning	175	175
Wireless Microphones (per performance)	– Hand-Held or Lavalier	70	70
	– E-6 Earset	90	90
Video Projector	– Daily Rental (5.5K/14K)	400/800	400/800
	– Weekly Rental (5.5K/14K)	600/2,400	600/2,400
Intelligent Lighting Package (SolaSpot/SolaWash fixtures)	– Each Fixture, Per Day	150	150
	– Daily Rental (10 fixtures/20 fixtures)	1,250/2,500	1,250/2,500
	– Weekly Rental (10 fixtures/20 fixtures)	2,500/5,000	2,500/5,000
BOX OFFICE FEES		Kavli Theatre	Scherr Forum
Service Fee (per performance)		750	150
Box Office Agent Services (Beyond normal Box Office hours)		25 per hour	25 per hour
Ticket Printing Fee (per performance – when required for crowd control)		300	85
Facility Fee (non-ticketed events – per performance)		450	100
Facility Fee (per ticket, including consignment tickets, valued at \$0.01 to \$15)		2	2
Facility Fee (per ticket, including consignment tickets, valued at \$15.01 or higher)		5	5
Facility Fee – Subscription Tickets (per ticket, including consignment tickets and print fee)		4	4
Consignment Tickets (per ticket)		2.50	2.50
Subscription Orders (per subscription order)		8	8
Group Sales Fee (% of gross receipts)		10%	10%
Credit Card Fees – American Express (variable fee)		3.25%	3.25%
Credit Card Fees – Mastercard, Visa (variable fee)		3.00%	3.00%

- **CONSIGNMENT TICKETS** – Consignment tickets may be sold or distributed by the rental client but may not be sold or distributed through any third-party computerized ticketing company or e-commerce system.
- **FACILITY FEE** – Up to 144 complimentary tickets per performance in the Kavli Theatre and up to 32 complimentary tickets per performance in the Scherr Forum Theatre will be exempt from the facility fee. Facility fees for tickets sold on consignment will be included as a charge on the performance settlement.
- **TICKET PRINTING** – All tickets must be printed and issued by the Bank of America Performing Arts Center Thousand Oaks box office. In order to ensure attendance does not exceed capacity, CAD staff may require printed tickets to be distributed for events that are open for general entry at no cost.

**For More Information
Please Contact:**

MARISA HANKE
Rental Coordinator
805.449.2706
mhanke@toaks.org